

Grantee Portal Transition Notice

Our grantee portal is transitioning from the current [Blackbaud Legacy Portal](#) to a new [Blackbaud Applicant & Grantee Portal](#).

Key Dates:

July 18th, 2025 – Colcom Foundation is transitioning to the new portal system. All new applications should be submitted through the new portal.

August 31st, 2025 – The legacy portal will be shut down by Blackbaud. Grantees should download all old applications, reports, contracts, or other materials from the old portal before that date.

New LOI/Applications:

Beginning July 18th, 2025 all applicants should use the new Blackbaud Applicant & Grantee portal for all new applications and LOIs. If you don't already have a Blackbaud ID, you will need to create new login credentials.

[Click here to start a new application](#) or LOI in the Blackbaud Applicant & Grantee Portal.

[Click here for instructions](#) on how to setup a Blackbaud ID and navigate the new application process.

[Click here to download](#) our application questions.

Applications in Process:

We are unable to transfer in-process applications to the new portal. If you have already started an application and don't want to start over in the new portal, you must complete the unfinished application and submit it via the old, [legacy portal](#) by August 31st. If you fail to submit the application by that date, the application will be deleted by the system.

Reports in Process:

We recommend downloading all outstanding, in progress, or upcoming reports from the [Blackbaud Legacy Portal](#) by August 31st, 2025 to avoid data loss. If you have a report due prior to August 31st, please submit it via the old, legacy portal.

If you have reports due later than August 31st belonging to grants associated with the old portal, we are working on a way to republish them to the new portal over time. Please download them ahead of time and take note of their due dates.

Old Applications and Reports:

Please download all previously submitted applications, contracts, and reports from the [Blackbaud Legacy Portal](#) prior to August 31st, 2025 for your records. These files will **not** transfer automatically to the new system and will be permanently unavailable after the deadline.