

# Colcom Application

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## Organization

Organization Name\*

Legal Name\*

This is the legal name that the IRS has on file.

Also Known As

Please add any abbreviations, nicknames, or acronyms and separate them with commas.

Tax id\*

What is the organization's mission statement?\*

300 words max.

Describe the organization's history, programs, and most significant accomplishments. Please quantify where possible. \*

300 words max.

Describe the organization's unique benefit to the community or environment. Please provide two years of data \*  
for at least 5 key metrics your organization tracks in order to gauge impact. Also provide projections for the next  
12 months for these key metrics. If your organization tracks all time cumulative data for these key metrics,  
please provide that data as well.

300 words max.

If your organization received funding from Colcom Foundation in the past, do you have any overdue reports? If \*  
yes, please explain why.

300 words max.

## Request

### Instructions:

Please download and reference the [Logic Model](#) to fill out the sections below.

When answering the questions below, please use the third person. For example, if you were applying on behalf of ACME Nonprofit, the sentence "ACME Nonprofit will implement its strategic plan," is preferable to "We will implement our strategic plan." This practice encourages objectivity and standardization.

Project title\*

One sentence summary of grant purpose. 30 words max.

Request amount\*

 USD

Project budget\*

What is the total cost of the project?

Requested amount should not exceed project budget.

 USD

Project start date\*

Project end date\*

### Project Vision\*

What is the purpose or vision for the proposed project? Why is this project important? How will this project help the organization achieve its mission? This section should be brief and high-level. (If this is a continuation of a previously funded program, please explain how the current proposal is connected, and indicate previous successes, including all quantitative KPIs.) (150 words)

### Plan\*

What is your operative theory of change for this project? What are your project goals and how are you going to achieve them? When will your plan take effect and produce an outcome? What is your operative theory of change for this project (references: [Center for Theory of Change](#) or [Theory of Change - Wikipedia](#))? This section is a good place for a bulleted list breaking out project sub-goals. (500 words)

### Inputs\*

What resources will you need to implement your plan? What processes will you need and how will you utilize them? What will your sources of funding be? What staff and stakeholders are required? (300 words)

### Outputs\*

How will you identify if your project was successful? What quantitative measures (KPIs) will you use? Please provide specific, quantitative goals. (300 words)

### Impacts\*

How will your outputs translate into concrete benefits for SW PA? What positive changes to the community or environment will result from your project? How will you determine the broader impact of your efforts? Use quantified metrics where possible. (300 words)

# Personnel

Previous Board Chair\*

Current Board Chair\*

Previous Number of Board Members\*

Current Number of Board Members\*

Previous Number of Full Time Staff\*

Current Number of Full Time Staff\*

Previous Number of Part Time Staff\*

Current Number of Part Time Staff\*

Previous Number of Volunteers\*

Current Number of Volunteers\*

## Financial

List sources of funding that have been applied for or secured for this project.\*

If the request is for general operating support, provide fundraising metrics for the last two years.

Will Colcom grant funds be used to leverage state/federal/other additional funding? If so, please indicate the expected leverage ratio in the form of Other:Colcom (e.g. 2:1, 3:1, 4:1, etc.).

Do you project any funding shortfall this year that will prevent you from maximizing state/federal/other leverage? If so, please indicate the dollar amount of the projected shortfall.

## 990 Financial Information

### Instructions

Please have your most recent 990 close by, as you will be required to upload it in the next section.

Complete the sections below from your organization's most recent finalized 990. 990 line numbers are provided for reference.

### Income Statement Section

Date Previous Period Ended\*

MM/DD/YYYY

Date Most Recent Period Ended\*

MM/DD/YYYY

Individual Contributions - Previous Period\*  
Applicant Provided

\$  USD

Individual Contributions - Most Recent Period\*  
Applicant Provided

\$  USD

Board Member Contributions - Previous Period\*  
Applicant Provided

\$  USD

Board Member Contributions - Most Recent Period\*  
Applicant Provided

\$  USD

Foundation Contributions (Excluding Colcom) - \*  
Previous Period  
Applicant Provided

\$  USD

Foundation Contributions (Excluding Colcom) - \*  
Most Recent Period  
Applicant Provided

\$  USD

Government Grants - Previous Period\*

\$  USD

Government Grants - Most Recent Period\*

\$  USD

All Other Sources - Previous Period\*  
Applicant Provided

\$  USD

All Other Sources - Most Recent Period\*  
Applicant Provided

\$  USD

Total Contributions and Grants - Prior Year\*  
**These totals should come from Form 990 Part I, Line 8, and should be the sum of the above applicant-provided values.**

\$  USD

Total Contributions and Grants - Current Year  
**These totals should come from Form 990 Part I, Line 8, and should be the sum of the above applicant-provided values.**

\$  USD

Program Service Revenue - Prior Year  
Part I, Line 9

\$  USD

Program Service Revenue - Current Year\*  
Part I, Line 9

\$  USD

Investment Income - Prior Year  
Part I, Line 10

\$  USD

Investment Income - Current Year  
Part I, Line 10

\$  USD

Other Revenue - Prior Year\*

Part I, Line 11

USD

Other Revenue - Current Year\*

Part I, Line 11

USD

Other Revenue Sources Description\*

Total Revenue - Prior Year

Part I, Line 12

USD

Total Revenue - Current Year

Part I, Line 12

USD

Income Fluctuations

If either period shows a significant change in net income, please explain.

Total Expenses - Prior Year\*

Part I, Line 18

USD

Total Expenses - Current Year\*

Part I, Line 18

USD

Revenue Less Expenses - Prior Year

Part I, Line 19

USD

Revenue Less Expenses - Current Year

Part I, Line 19

USD

Other Items of Interest

## Balance Sheet Section

Cash, Liquid Assets, and Other Current Assets - \*  
Prior Year  
Part X, Lines 1-9

\$  USD

Cash, Liquid Assets, and Other Current Assets - \*  
Current Year  
Part X, Lines 1-9

\$  USD

Land, Buildings & Equipment - Prior Year\*  
Part X, Line 10c

\$  USD

Land, Buildings & Equipment - Current Year\*  
Part X, Line 10c

\$  USD

Investments - Prior Year  
Part X, Lines 11-13

\$  USD

Investments - Current Year  
Part X, Lines 11-13

\$  USD

Other Assets & Intangibles - Prior Year  
Part X, Lines 14 & 15

\$  USD

Other Assets & Intangibles - Current Year  
Part X, Lines 14 & 15

\$  USD

Total Assets - Prior Year\*  
Part X, Line 16

\$  USD

Total Assets - Current Year\*  
Part X, Line 16

\$  USD

Total Liabilities - Prior Year\*  
Part X, Line 26

\$  USD

Total Liabilities - Current Year\*  
Part X, Line 26

\$  USD

Total Net Assets or Fund Balances - Prior Year  
Part X, Line 32

\$  USD

Total Net Assets or Fund Balances - Current Year  
Part X, Line 32

\$  USD

Other Items of Interest

## Additional Information & Attachments

The grant will only be used for activities allowed under IRS 501(c)(3) and no portion will be expended on lobbying. (True/False) \*

- False
- True

Confirm your project will take place in southwest Pennsylvania or that your organization has received funds from Colcom Foundation in the past. (True = yes; False = no) \*

- False
- True

Has your organization accepted free or reduced billboard advertising? (True = yes; False = no) \*

- No
- Yes

Colcom Foundation supports the policies of Scenic Pittsburgh. Research has found billboards contribute to visual blight, light pollution, CO2 emissions, increased traffic accidents, clear-cutting of trees, and depression of property values, especially in socioeconomically disadvantaged areas. \*

Colcom would like its grantees to understand the tactics used by billboard companies that contribute to additional billboard blight. Billboard companies will sometimes donate free billboard space to a nonprofit in the hope that the nonprofit can be called upon in the future to support the construction of new billboards (often at city or county zoning/permitting meetings).

Select "True" to confirm you understand this issue and that your organization will not assist billboard companies in this way.

- False
- True

Is this a community focused or environment focused project? \*

- Community
- Environment

**Long-answer question for environmental and conservation applications:\***

Please review the following prompt and explain your views regarding the impact of global and national human population growth on species extinction and ecosystem health.

“All credible estimates of the earth’s human carrying capacity clearly show that we are already beyond long-term sustainability. Only through increased intentionality with regard to human population growth can we avoid catastrophic failure of the support system for human well-being as well as the well-being of the web of life in general.” —Carnegie Museum of Natural History

To learn more about this topic [click here](#).

A visual representation of the topic is also available here: [Our Story](#)

(Note: This question is intended to help Colcom Foundation’s Board of Directors gauge how organizations think about this topic, regardless of whether your organization directly works on projects related to human population growth. The Foundation wants to ensure organizations have an opportunity to indicate a general thought process on the issue. Your response is not intended to be an official statement and is purely for internal purposes.)

**Itemized Budget\***

Administrative costs should not exceed 10 percent.

If your request is for General Operating Support, please provide an overall organization budget. Otherwise, provide a project specific budget.

Click or drop files here to upload

Maximum file size: 29MB

Please download the [Key Performance Indicator](#) document on the application page and upload as an attachment once you have completed. \*

Click or drop files here to upload

Maximum file size: 29MB

**Latest Audited Financial Statement\***

Click or drop files here to upload

Maximum file size: 29MB

Most Recent Period 990

If your organization is not required to file a 990, please upload relevantly similar financial documentation.

Click or drop files here to upload  
Maximum file size: 29MB

Gantt Chart\*

\*Gantt charts are required for capital or other construction requests.

Click or drop files here to upload  
Maximum file size: 29MB

Does this request involve a fiscal sponsor? (True = yes; False = no)\*

- False
- True

Fiscal Sponsor Agreement

If the request involves a fiscal sponsor relationship, a Fiscal Sponsor Agreement is required.

Click or drop files here to upload  
Maximum file size: 29MB

Please upload supplementary documentation, images, or other additional materials below.

Click or drop files here to upload  
Maximum file size: 29MB